

Sales Associate

Job Description

You will do a little of everything- working the cash registers, unloading deliveries, stocking shelves, building displays, cleaning the floor, answering customer questions about our products, preparing mail orders and just generally making sure every customer has a fun, friendly and informative shopping experience—it's a little of everything.

PRIMARY FUNCTION: Provide customers with a unique shopping experience by offering excellent customer service. Utilize effective selling techniques and provide in-depth product knowledge in a fast-paced, specialty retail environment.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- * Provide sincere, friendly and energetic customer service
- * Assist customers with special services including: locating merchandise, phone orders
- * Utilize effective selling techniques to build multiple sales and increase productivity.
- * Demonstrate comprehensive product knowledge, including features and benefits.
- * Efficiently and accurately perform register transactions i.e., sales, returns, and exchanges.
- * Assist in implementation and maintenance of visual merchandise presentation, signage
- * Uphold store maintenance and cleanliness standards.
- * Straighten, clean and help maintain backroom as needed.
- * Process, price, and restock merchandise as needed (pay include packing of spices).
- * Perform other duties as assigned by management.
- * Comply with all policies and procedures.

REQUIREMENTS AND QUALIFICATIONS

SKILLS/KNOWLEDGE:

- * 1-2 years retail sales experience, (specialty retail preferred, but not required.)
- * 1-2 years customer service experience.
- * Proven ability to prioritize and handle multiple tasks simultaneously.
- * Ability to post on social media on behalf of the store

PHYSICAL REQUIREMENTS:

- * Ability to be mobile on the sales floor for extended periods of time.
- * Ability to lift and mobilize medium to large items, up to 75 lbs., while utilizing appropriate equipment and safety techniques.
- * Ability to operate POS system/register
- * Ability to operate computer to process customer mail orders

EDUCATION: High school diploma (or equivalent) preferred.

REPORTS TO: Manager

PERTINENT DETAILS

*Training- checklist of things taught, shadowing and doing all jobs

*Payroll is direct deposit, every other week

*Parking is in general parking....parking lot behind store, streets around store. Busy during festivals and 4Q.

*Dress code is pants, shirt, closed toe shoes, store apron

*Weekend hours are 10:30-5:00 on Saturday, noon-5:00 on Sunday. Availability to stay open later if weather is nice, street is busy?

m